



Contact Us:  
Ph. (919) 269-0986  
sales@scootworks.com

**Custom Accessories for Metric Motorcycles**

## **Scootworks 2005 Spring Extravaganza Vendor Information**

Scootworks, Inc. presents the Scootworks 2005 Spring Extravaganza. This event is a benefit fundraiser for the **American Cancer Society "Relay for Life"**. All proceeds from this event will be donated to the ACS "Relay for Life".

Scootworks is the sole organizing entity for all attractions, vendors, food, bike show, poker run, raffle for prizes, music, and entertainment for this event. The Scootworks 2005 Spring Extravaganza is a family friendly event. Persons attending the event are encouraged to bring friends and family members to the event to celebrate the sport of motorcycling.

Scootworks welcomes vendors to attend this event to showcase, sell or promote their products or services for the motorcycling community. In order to maintain an event of family friendly entertainment and activities, Scootworks reserves the right to accept or deny any vendors participation in this event at Scootworks sole discretion. Vendors are encouraged, but not required to donate a portion of their proceeds to the **American Cancer Society "Relay for Life"** on-site team to promote the fundraising activities. There are no fees associated with exhibiting at this event, however vendors who wish to exhibit must apply to Scootworks on the accompanying form within 15 days of the event. The earlier your application is received and approved, the better your chance of receiving vendor space.

Vendors are not allowed to set up outside of the designated vendor area due to Town of Zebulon ordinances. Violators may be subject to criminal prosecution.

Vendors should read the terms and conditions on the back of this page, sign and mail or fax it to Scootworks along with the vendor application. Mail to Scootworks, Inc. 114 E. Vance St., Zebulon, NC 27597. Fax to (919) 269-0977.

### **Event Information**

- Show Day:** Saturday April 2, 2005
- Show Hours:** 9:00 am – 4:00 pm
- Set up:** 7:00 am – 8:30 am (must be set up and ready for the show by 9:00 am)
- Tear down:** 3:30 pm – 5:00 pm (no vehicles allowed in the street until 4:00 pm)
- Parking:** Vehicles must be out of the vendor area by 8:45 am. Vehicle parking will be on adjacent streets in the area



Contact Us:  
Ph. (919) 269-0986  
sales@scootworks.com

**Custom Accessories for Metric Motorcycles**

**Vendor Rules, Regulations, Terms and Conditions**

**Vendor Space Assignments:** The vendor agrees to submit their space request to Scootworks on or before 15 days prior to the event. Scootworks reserves the right to assign or deny vendor exhibit space to any vendor, at any time before or during the event at the sole discretion of Scootworks.

**Exhibits:** Scootworks reserves the right to judge the appropriateness of the vendors display, products, services and literature promoted by the vendor and to prohibit the sale or display of any product or service deemed inappropriate by Scootworks.

**Exhibit Booths:** Vendor is required to provide all equipment (tents, trailers, tables, chairs, signage, etc.) and set-up/tear down services. Vendor agrees to set up and display only in the exhibit space as provided by Scootworks. Vendor also agrees to set up and dismantle his/her exhibit booth only during the times and hours specified. Vendors who do not arrive by the designated set up time will be denied entry into the vendor area. This is so that we can maintain adequate levels of safety for persons attending the event. The vendor shall be responsible for returning the exhibit premises to its original condition at the conclusion of the event. Vendors shall be responsible for maintaining the exhibit area in a safe and hazard free condition at all times.

**Vendor Agrees** to conduct himself/herself in a professional and courteous manner at all times during the event. The vendor shall also comply with all reasonable requests of officials of Scootworks or the Town of Zebulon.

**Vendor Agrees** that Scootworks and the Town of Zebulon shall not be held responsible for any accidents or injuries incurred by the vendor, their staff or to any damage to personal property while attending this event.

**Sound Systems / Music:** The use of sound systems or playing of music is allowed within the vendors exhibit as long as the music is not audible more than 3 feet from the vendors booth in any direction. Live music may only be performed by musicians or bands previously approved by Scootworks. All bands or musicians must adhere to all rules as set forth in this guide.

**Vendor Agrees** to comply with all local, county, state or federal codes, regulations and statutes while exhibiting or attending the event. Vendor agrees to and acknowledges the following:

- No alcoholic beverages are allowed anywhere within the vendor area or any public areas.
- No pets are allowed in vendor booths without prior written permission from Scootworks.
- No profane language, lewd conduct or activities will be allowed. Violators may be subject to criminal prosecution.
- No clothing or other objects with profane or obscene language printed on them will be allowed to be on sale or on display.
- No electrical generators will be allowed without prior written approval from Scootworks.
- No food or drinks may be sold from vendor exhibits.
- No fires, stoves, grills or other devices used to heat or prepare food shall be allowed in the vendor exhibits.
- NO MOTORCYCLE BRAND BASHING WILL BE ALLOWED. This includes any items for sale or displayed in the vendors exhibit area. We are here to celebrate the sport of all motorcycles!

**Safety:** Only motorcycles will be allowed on E. Vance Street during the event. All other traffic will be routed to other streets. The Town of Zebulon Police Department, Fire Department and Rescue Squad, all located on E. Vance St. will be allowed access to the street during this event and all vendors shall clear a right of way whenever an emergency vehicle is travelling through the area.

**I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS ABOVE AND AGREE TO ABIDE BY THEM.**

X \_\_\_\_\_  
**SIGNATURE OF VENDOR APPLICANT AND DATE**

X \_\_\_\_\_  
**COMPANY NAME**

X \_\_\_\_\_  
**SIGNATURE OF SCOOTWORKS OFFICIAL**



Contact Us:  
Ph. (919) 269-0986  
sales@scootworks.com

**Custom Accessories for Metric Motorcycles**

**SCOOTWORKS, INC.**  
**114 E. VANCE STREET- ZEBULON, NC 27597**  
**TEL :919 269-0986 FAX: 919 269-0977**

**SCOOTWORKS 2005 SPRING EXTRAVAGANZA VENDOR APPLICATION**

**Business Name** \_\_\_\_\_ **Phone ( )** \_\_\_\_\_

**Address** \_\_\_\_\_ **Fax( )** \_\_\_\_\_

**Website Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Type of Business:**  
\_\_\_\_\_

**Name of persons responsible for and attending vendor display:**  
\_\_\_\_\_  
\_\_\_\_\_

**LIST OF PRODUCTS / SERVICES TO BE DISPLAYED OR SOLD (LIST ALL)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TYPE OF VENDOR EXHIBIT**

(Circle) Tent Canopy Trailer Tables Only Other \_\_\_\_\_

**EXHIBIT SPACE REQUIREMENTS**

List space requirements (outside dimensions) (L x W) \_\_\_\_\_

**Comments:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_